



Government of West Bengal
Office of the Principal

GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary

Dist- Paschim Medinipur : PIN-721135

www.ggdckeshiary.ac.in


Criterion 6: Governance, Leadership and Management

6.3.3 Refresher Course/Faculty Orientation or Other Programmes as per UGC/AICTE stipulated periods, as participated by Teachers' and Non-Teaching Staffs year-wise.

Documents

e-copy of the certificates of the program attended by teaching and non-teaching staff academic year wise.




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List of Teachers' attended Orientation Programmes, Refresher Courses, Short-Term Courses and Faculty Development Programmes (FDPs) during the academic year 2018-19

Sl.No.	Name of the teacher	Designation	Title of Orientation Programme/Refresher Course/Short Term Course/FDP	Dates (from-to) (DD-MM-YYYY)
1	Dr. Soumya Sundar Mati	Assistant Professor in Chemistry	Orientation Programme 125	04.02.2019 to 04.03.2019
2	Dr. Sutapa Ray	Assistant Professor in Chemistry	Online RC in Chemistry for Higher Education Faculty	01.11.2018 to 28.02.2019



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Certificates of Teachers' attended Orientation Programmes, Refresher Courses, Short-Term Courses and Faculty Development Programmes (FDPs) during the academic year 2018-19

CERTIFICATE



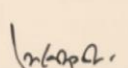
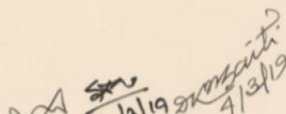
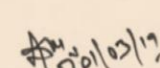

UNIVERSITY GRANTS COMMISSION HUMAN RESOURCE DEVELOPMENT CENTRE (HRDC) UNIVERSITY OF CALCUTTA	
 ज्ञान-विज्ञान विमुक्तये	
UGC - SPONSORED ORIENTATION PROGRAMME	
<i>This is to certify that</i>	
Dr. Soumya Sundar Mati (Name of the Participant)	Assistant Professor (Designation)
Govt. General Degree College, Keshiary (College / University)	Paschim Medinipur (Place)
Vidyasagar University (Affiliated to University)	
participated in the ORIENTATION PROGRAMME 125 from 4th February 2019 to 4th March 2019 and Obtained Grade <u>A</u>	
 Director	 Course Coordinator (s)
	 Dy.Registrar / Vice Chancellor (Rating)

Figure 1: Certificate of participation in the Orientation Programme organized by HRDC University of Calcutta for Teachers between 04.02.2019 to 04.03.2019




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CERTIFICATE



SWAYAM ARPIT ONLINE COURSE CERTIFICATION

This Certificate is awarded to

SUTAPA RAY

for successfully completing the ARPIT Course for Career

Advancement Scheme (CAS) promotion

Online Refresher Course in Chemistry for Higher Education Faculty

with a "B" Grade in the proctored examination held on 30.03.2019

Offered by Sri Guru Tegh Bahadur Khalsa College, Delhi

[Signature]

Authorized Signatory of Institution (Course Coordinator)
Sri Guru Tegh Bahadur Khalsa College, Delhi

[Signature]

Authorized Signatory of AICTE

Date of Issue : 29/05/2019

To validate and check scores: <https://archive.swayam.gov.in/>

Figure 2: Certificate of participation in the Refresher Course in Chemistry organized by SWAYAM for Teachers between 01.11.2018 to 28.02.2019



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List of Teachers' attended Orientation Programmes, Refresher Courses, Short-Term Courses and Faculty Development Programmes (FDPs) during the academic year 2019-20

Sl.No	Name of the teacher	Designation	Title of Orientation Programme/Refresher Course/Short Term Course/FDP	Dates (from-to) (DD-MM-YYYY)
1	Dr. Soumya Sundar Mati	Assistant Professor in Chemistry	RC in Application of Nano Sciences	25.06.2019 to 08.07.2019
2	Dr. Sudipta Chakraborty	Assistant Professor in Zoology	Interdisciplinary Refresher Course in Life Sciences	04.01.2020 to 17.01.2020
3	Dr. Nilay Kumar Maitra	Assistant Professor in Botany	Interdisciplinary Refresher Course in Life Sciences	04.01.2020 to 17.01.2020
4	Dr. Susanta Kumar Maity	Assistant Professor in Botany	RC in Emerging Areas of Life Science (IDC)	27.01.2020 to 08.02.2020
5	Ms. Monua Panja	Assistant Professor in Bengali	RC in Advanced Methods in teaching and Research	11.02.2020 to 24.02.2020
6	Mr. Inder Mukherjee	Assistant Professor in History	RC in Advanced Methods in teaching and Research	11.02.2020 to 24.02.2020
7	Ms. Shila Baske	Assistant Professor in Santali	RC in Advanced Methods in teaching and Research	11.02.2020 to 24.02.2020
8	Ms. Saranya Mukherjee	Assistant Professor in English	RC in Advanced Methods in teaching and Research	11.02.2020 to 24.02.2020
9	Mr. Sk. Md. Ismail Al Amin	Assistant Professor in Botany	RC in Advanced Methods in teaching and Research	11.02.2020 to 24.02.2020



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Certificates of Teachers' attended Orientation Programmes, Refresher Courses, Short-Term Courses and Faculty Development Programmes (FDPs) during the academic year 2019-20

UNIVERSITY GRANTS COMMISSION

HUMAN RESOURCE DEVELOPMENT CENTRE
THE UNIVERSITY OF BURDWAN, BURDWAN



UGC-SPONSORED REFRESHER COURSE

Certificate of Participation

This is to certify that

Mr/ Ms/ Dr Sourya Sundar Maiti, Asstt. Professor
Govt. General Degree College, Keshiary, P. Medinipur affiliated to Vidya Sagar
(College/ University) (Place) (University)
Participated in the Refresher Course in Application Of Nano Sciences
from 25th June, 2019 to 8th July, 2019 and obtained Grade A⁺

Burdwan

Date : 08.07.2019

DIRECTOR

Abhigyan Datta
Souranghi Munotakhyon

COURSE CO-ORDINATOR(S)

REGISTRAR/ VICE-CHANCELLOR

Figure 3: Certificate of participation in the Refresher Course organized by HRDC University of Burdwan for Teachers between 25.06.2019 to 08.07.2019



Chakraborty
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
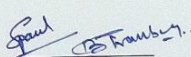
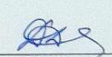

 <p>UNIVERSITY GRANTS COMMISSION HUMAN RESOURCE DEVELOPMENT CENTRE (HRDC)</p> <p>University of Calcutta</p> <p>UGC SPONSORED INTERDISCIPLINARY REFRESHER COURSE IN LIFE SCIENCES</p> <p><i>This is to Certify that</i></p> <p>DR. SUDIPTA CHAKRABORTY (Name of the Participant)</p> <p>ASSISTANT PROFESSOR (Designation)</p> <p>GOVERNMENT GENERAL DEGREE COLLEGE AT KESHIARY (College / University)</p> <p>PASCHIM MEDINIPUR (Place)</p> <p>VIDYASAGAR UNIVERSITY (Affiliated to University)</p> <p>Participated in the "Interdisciplinary Refresher Course in Life Sciences" from 4th-17th January, 2020 and obtained Grade A⁺....</p> <p> DIRECTOR</p> <p> COURSE COORDINATOR(S)</p> <p> REGISTRAR/ VICE CHANCELLOR</p>	<p>The grades should be as follows:</p> <p>A⁺ : 85 percent and above</p> <p>A : 70 percent to less than or equal to 84 percent</p> <p>B : 60 percent to less than or equal to 69 percent</p> <p>C : 50 percent to less than or equal to 59 percent</p> <p>F : Below 49 percent</p> <p>Those teacher participants who get F grades are required to repeat the programme after a gap of one year without financial commitment to UGC-HRDC.</p> <p>The total marks are to be fixed at 100 and the same may be decided in the following manner:</p> <table> <tr> <td>1. Multiple-choice objective tests</td> <td>30</td> </tr> <tr> <td>2. Seminars/participant presentation</td> <td>15</td> </tr> <tr> <td>3. Project/survey/others</td> <td>20</td> </tr> <tr> <td>4. Micro-teaching/participation</td> <td>10</td> </tr> <tr> <td>5. Holistic response</td> <td>25</td> </tr> </table>	1. Multiple-choice objective tests	30	2. Seminars/participant presentation	15	3. Project/survey/others	20	4. Micro-teaching/participation	10	5. Holistic response	25
1. Multiple-choice objective tests	30										
2. Seminars/participant presentation	15										
3. Project/survey/others	20										
4. Micro-teaching/participation	10										
5. Holistic response	25										

Figure 4: Certificate of participation in the Refresher Course organized by HRDC University of Calcutta for Teachers between 04.01.2020 to 17.01.2020


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ज्ञान - विज्ञान विमुक्तये

UNIVERSITY GRANTS COMMISSION
HUMAN RESOURCE DEVELOPMENT CENTRE (HRDC)

University of Calcutta

UGC SPONSORED INTERDISCIPLINARY REFRESHER COURSE
IN LIFE SCIENCES

This is to Certify that

DR. NILAY KUMAR MAITRA

(Name of the Participant)

ASSISTANT PROFESSOR

(Designation)

GOVERNMENT GENERAL DEGREE
COLLEGE AT KESHIARY

(College / University)

PASCHIM MIDNAPORE

(Place)

VIDYASAGAR UNIVERSITY

(Affiliated to University)

*Participated in the "Interdisciplinary Refresher Course in Life Sciences" from
14th-17th January, 2020 and obtained Grade ...A....*

[Signature]

DIRECTOR

[Signature]

COURSE
COORDINATOR(S)

[Signature]

REGISTRAR/
VICE CHANCELLOR



Figure 5: Certificate of participation in the Refresher Course organized by HRDC University of Calcutta for Teachers between 04.01.2020 to 17.01.2020

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Figure 6: Certificate of participation in the Refresher Course organized by HRDC Jadavpur University for Teachers between 27.01.2020 to 08.02.2020



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Figure 7: Certificate of participation in the Refresher Course conducted by FDC Tripura University for Teachers between 11.02.2020 to 24.02.2020

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Figure 8: Certificate of participation in the Refresher Course conducted by FDC Tripura University for Teachers between 11.02.2020 to 24.02.2020

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Figure 9: Certificate of participation in the Refresher Course conducted by FDC Tripura University for Teachers between 11.02.2020 to 24.02.2020



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List of Teachers' attended Orientation Programmes, Refresher Courses, Short-Term Courses and Faculty Development Programmes (FDPs) during the academic year 2020-21

Sl.No.	Name of the teacher	Designation	Title of Orientation Programme/Refresher Course/Short Term Course/FDP	Dates (from-to) (DD-MM-YYYY)
1	Ms. Jayita Roy Tapadar	Assistant Professor in Anthropology	30 th Orientation Course (Online)	28.06.2020 to 17.08.2020
2	Mr. Sayantan Das	Assistant Professor in Antropology	30 th Orientation Course (Online)	28.06.2020 to 17.08.2020
3	Dr. Monua Panja	Assistant Professor in Bengali	30 th Orientation Course (Online)	28.06.2020 to 17.08.2020
4	Ms. Shila Baske	Assistant Professor in Santali	30 th Orientation Course (Online)	28.06.2020 to 17.08.2020
5	Mr. Sk. Md. Ismail Al Amin	Assistant Professor in Botany	30 th Orientation Course (Online)	28.06.2020 to 17.08.2020
6	Mr. Inder Mukherjee	Assistant Professor in History	30 th Orientation Course (Online)	28.06.2020 to 17.08.2020
7	Ms. Saranya Mukherjee	Assistant Professor in English	30 th Orientation Course (Online)	28.06.2020 to 17.08.2020



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Certificates of Teachers' attended Orientation Programmes, Refresher Courses, Short-Term Courses and Faculty Development Programmes (FDPs) during the academic year 2020-2021

UNIVERSITY GRANTS COMMISSION
HUMAN RESOURCE DEVELOPMENT CENTRE, MIZORAM UNIVERSITY
UGC SPONSORED ORIENTATION COURSE

This is to Certify that

Jayita Roy Tapadar Assistant Professor
Government General Degree College, Keshiary, West Bengal

Affiliated to
Vidyasagar University

participated in the 30th Orientation Course (Online)
held from 28th July - 17th August, 2020 and obtained Grade A.

(Prof. LALHMASAI CHUAUNGO) Director (Dr. R. ZONUNSANGA) Coordinator (Prof. K.R.S. SAMBASIVA RAO) Vice-Chancellor



UNIVERSITY GRANTS COMMISSION
HUMAN RESOURCE DEVELOPMENT CENTRE, MIZORAM UNIVERSITY
UGC SPONSORED ORIENTATION COURSE

This is to Certify that

Sayantan Das Assistant Professor
Government General Degree College, Keshiary, Paschim Medinipur, West Bengal

Affiliated to
Vidyasagar University

participated in the 30th Orientation Course (Online)
held from 28th July - 17th August, 2020 and obtained Grade A.

(Prof. LALHMASAI CHUAUNGO) Director (Dr. R. ZONUNSANGA) Coordinator (Prof. K.R.S. SAMBASIVA RAO) Vice-Chancellor

Figure 10: Certificate of participation in the Orientation Course (Online) organised by HRDC, Mizoram University for Teachers between 28.07.2020 to 17.08.2020

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Figure 11: Certificate of participation in the Orientation Course (Online) organized by HRDC, Mizoram University for Teachers between 28.07.2020 to 17.08.2020

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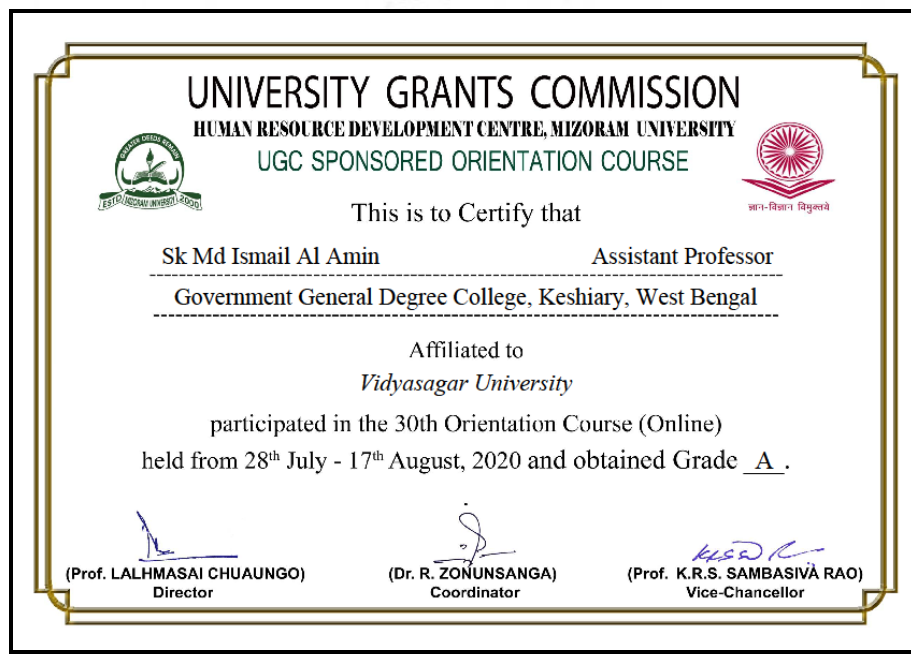


Figure 12: Certificate of participation in the Orientation Course (Online) organized by HRDC, Mizoram University for Teachers between 28.07.2020 to 17.08.2020



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Figure 13: Certificate of participation in the Orientation Course (Online) organized by HRDC, Mizoram University for Teachers between 28.07.2020 to 17.08.2020



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List of Teachers' attending Orientation Programmes, Refresher Courses, Short-Term Courses and Faculty Development Programmes (FDPs) during the academic year 2021-22

Sl.No.	Name of the teacher	Designation	Title of Orientation Programme/Refresher Course/Short Term Course/FDP	Dates (from-to) (DD-MM-YYYY)
1	Mr. Ashok Das	Assistant Professor in Bengali	FIP (Online)	07.09.2021 to 12.10.2021
2	Mr. Aatur Rahaman	Assistant Professor in English	FIP (Online)	07.09.2021 to 12.10.2021
3	Mr. Debarshi Mondal	Assistant Professor in Zoology	FIP (Online)	07.09.2021 to 12.10.2021
4	Mr. Sayantan Das	Assistant Professor in Antropology	RC in Computational Social Sciences	17.01.2022 to 30.01.2022
5	Dr. Manidip Shasmal	Assistant Professor in Zoology	2 nd FIP	28.01.2022 to 26.02.2022
6	Mr. Aritra Samajdar	Assistant Professor in Antropology	FIP (Online)	08.02.2022 to 12.03.2022
7	Ms. Papiya Roy	Assistant Professor in Antropology	FIP (Online)	08.02.2022 to 12.03.2022
8	Mr. Alauddin Seikh	Assistant Professor in History	FIP (Online)	08.02.2022 to 12.03.2022
9	Ms. Shaymoli Majhi	Assistant Professor in Santali	FIP10	24.02.2022 to 28.03.2022
10	Mr. Hillol Khatua	Assistant Professor in Chemistry	FIP10	24.02.2022 to 28.03.2022
11	Ms. Jayita Roy Tapadar	Assistant Professor in Antropology	RC on Recent Advances on Antropology	12.03.2022 to 28.03.2022



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Certificates of Teachers' attended Orientation Programmes, Refresher Courses, Short-Term Courses and Faculty Development Programmes (FDPs) during the academic year 2021-22

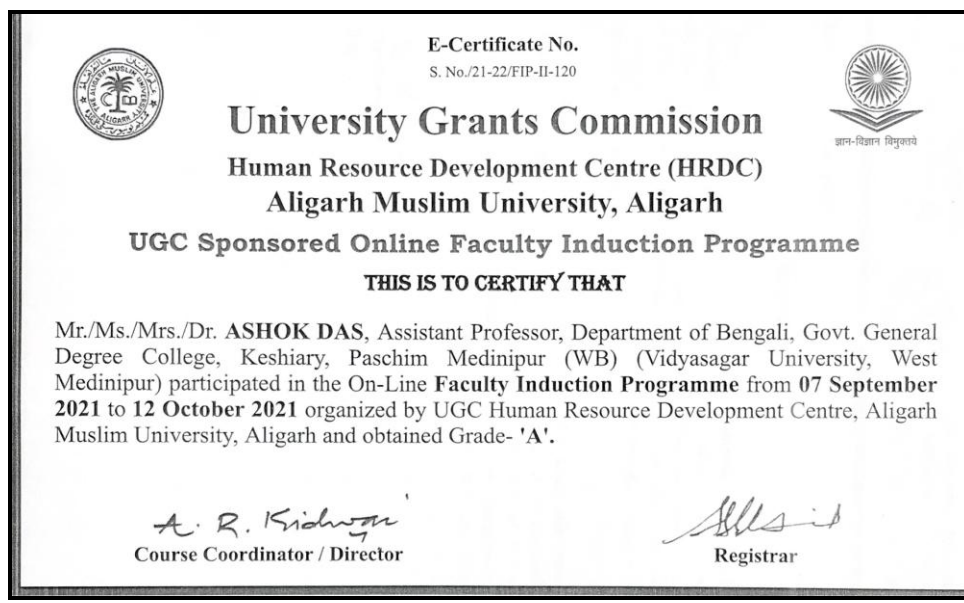


Figure 14: Certificate of participation in the Online FIP organized by HRDC, Aligarh Muslim University for Teachers between 07.09.2021 to 12.10.2021

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Figure 15: Certificate of participation in the Online FIP organized by HRDC, Aligarh Muslim University for Teachers between 07.09.2021 to 12.10.2021

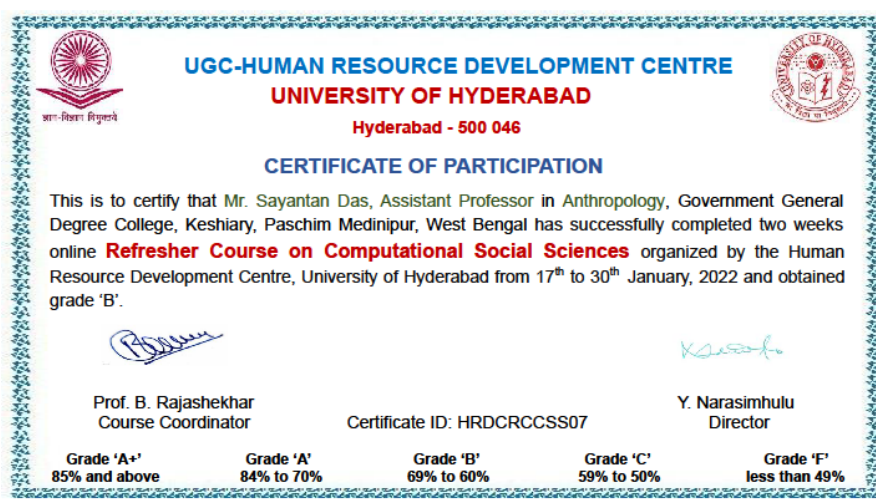


Figure 16: Certificate of participation in the Refresher Course organized by HRDC, University of Hyderabad for Teachers between 17.01.2022 to 30.01.2022



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Figure 17: Certificate of participation in the Online FIP organized by HRDC, University of Burdwan for Teachers between 28.01.2022 to 26.02.2022



Figure 18: Certificate of participation in the Online FIP organized by HRDC, Aligarh Muslim University for Teachers between 08.02.2022 to 12.03.2022

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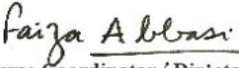
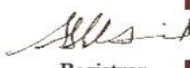
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	E-Certificate No. S. No./21-22/FIP-IV-403	
University Grants Commission Human Resource Development Centre (HRDC) Aligarh Muslim University, Aligarh UGC Sponsored Online Faculty Induction Programme		
THIS IS TO CERTIFY THAT		
Mr./Ms./Mrs./Dr. PAPIYA ROY , Assistant Professor, Department of Anthropology, Govt. General Degree College, Keshiary, Paschim Medinipur (WB) (Vidyasagar University, Paschim Medinipur) participated in the On-Line Faculty Induction Programme from 08 February 2022 to 12 March 2022 organized by UGC Human Resource Development Centre, Aligarh Muslim University, Aligarh and obtained Grade- 'A'.		
 Course Coordinator / Director	 Registrar	






	E-Certificate No. S. No./21-22/FIP-IV-254	
University Grants Commission Human Resource Development Centre (HRDC) Aligarh Muslim University, Aligarh UGC Sponsored Online Faculty Induction Programme		
This is to certify that		
Mr./Ms./Mrs./Dr. ALAUDDIN SEIKH , Assistant Professor, Department of History, Govt. General Degree College, Keshiary, Paschim Medinipur (WB) (Vidyasagar University, Paschim Medinipur) participated in the On-Line Faculty Induction Programme from 08 February 2022 to 12 March 2022 organized by UGC Human Resource Development Centre, Aligarh Muslim University, Aligarh and obtained Grade- 'A'.		
 Coordinator / Director	 Registrar	

Figure 19: Certificate of participation in the Online FIP organized by HRDC, Aligarh Muslim University for Teachers between 08.02.2022 to 12.03.2022




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

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 University Grants Commission Human Resource Development Centre Kumaun University, Nainital (Uttarakhand) <i>Online Mode</i> UGC - Sponsored Faculty Induction Programme		
This is to certify that		
Mr. Hilloi Khatua	Assistant Professor	
(Name of the participant)	(Designation)	
Government General Degree College	Keshiary, West Bengal	
(College/University)	(Place)	
affiliated to	Vidyasagar University	University
participated in the Faculty Induction Programme		
from	24/02/2022	to 28/03/2022 and obtained Grade "A."
 Director	 Coordinator	 Registrar/Vice-Chancellor







 University Grants Commission Human Resource Development Centre Kumaun University, Nainital (Uttarakhand) <i>Online Mode</i> UGC - Sponsored Faculty Induction Programme		
This is to certify that		
Ms. Shyamali Majhi	Assistant Professor	
(Name of the participant)	(Designation)	
Government General Degree College	Keshiary, West Bengal	
(College/University)	(Place)	
affiliated to	Vidyasagar University	University
participated in the Faculty Induction Programme		
from	24/02/2022	to 28/03/2022 and obtained Grade "A."
 Director	 Coordinator	 Registrar/Vice-Chancellor

Figure 20: Certificate of participation in the Online FIP organized by HRDC, Kumaun University for Teachers between 24.02.2022 to 28.03.2022




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সত্যমেব জয়তে

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Figure 21: Certificate of participation in the Online Refresher Course by HRDC, Aligarh Muslim University for Teachers between 12.03.2022 to 28.03.2022



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List of Teachers' attended Orientation Programmes, Refresher Courses, Short-Term Courses and Faculty Development Programmes (FDPs) during the academic year 2022-23

Sl.No.	Name of the teacher	Designation	Title of Orientation Programme/Refresher Course/Short Term Course/FDP	Dates (from-to) (DD-MM-YYYY)
1	Dr. Manidip Shasmal	Assistant Professor in Zoology	RC in Synthetic Biology	16.06.2022 to 29.06.2022
2	Dr. Aritra Samajdar	Assistant Professor in Antropology	30 th Orientation Course (Online)	20.07.2022 to 02.08.2022
3	Mr. Asok Das	Assistant Professor in Bengali	30 th Orientation Course (Online)	20.07.2022 to 02.08.2022
4	Ms. Papiya Roy	Assistant Professor in Antropology	30 th Orientation Course (Online)	20.07.2022 to 02.08.2022
5	Mr. Md. Ataur Rahaman	Assistant Professor in English	Online RC on Human Rights	20.07.2022 to 02.08.2022
6	Mr. Debarshi Mondal	Assistant Professor in Zoology	Online RC on Human Rights	20.07.2022 to 02.08.2022



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Certificates of Teachers' attended Orientation Programmes, Refresher Courses, Short-Term Courses and Faculty Development Programmes (FDPs) during the academic year 2022-23

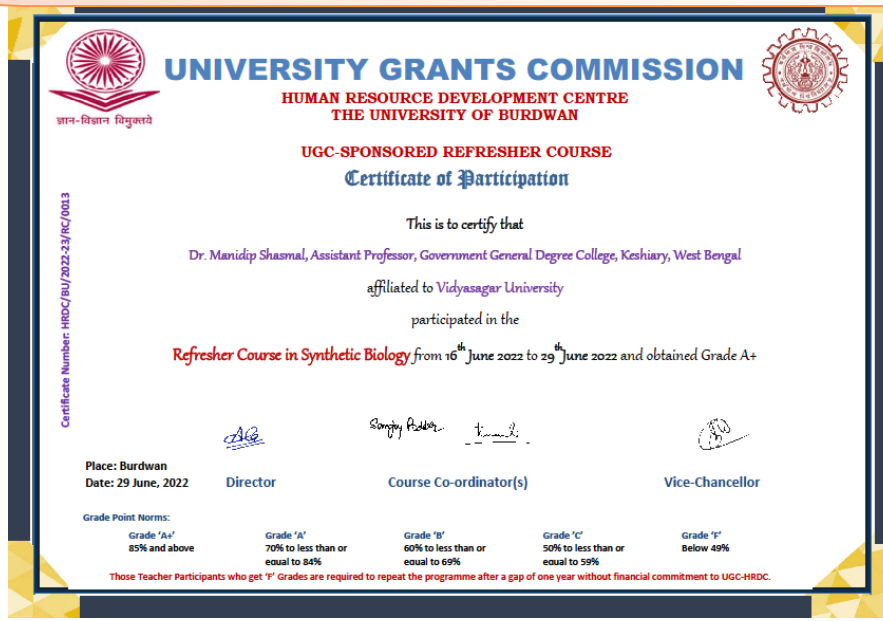
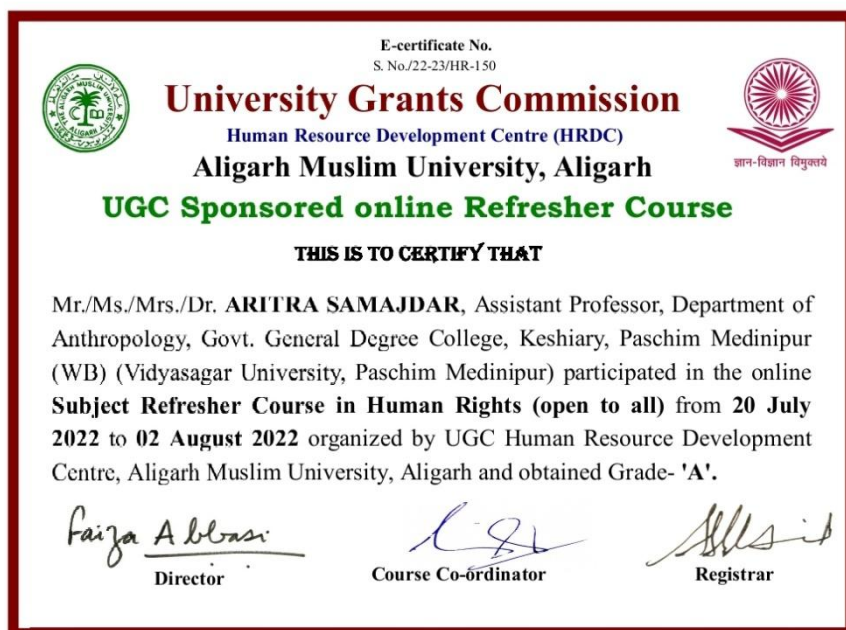


Figure 22: Certificate of participation in the Refresher Course organised by HRDC University of Burdwan for Teachers between 16.06.2022 to 29.06.2022

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E-certificate Printing Date :-05/08/2022



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Figure 23: Certificate of participation in the Online FIP organized by HRDC, Aligarh Muslim University for Teachers between 20.07.2022 to 02.08.2022



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E-certificate No.
S. No./22-23/HR-146

University Grants Commission

Human Resource Development Centre (HRDC)

Aligarh Muslim University, Aligarh

UGC Sponsored online Refresher Course



ज्ञान-विज्ञान विमुक्तये

This is to certify that

Mr./Ms./Mrs./Dr. **ASHOK DAS**, Assistant Professor, Department of Bengali, Govt. General Degree College, Keshiary, Paschim Medinipur (WB) (Vidyasagar University, Paschim Medinipur) participated in the online **Subject Refresher Course in Human Rights (open to all)** from **20 July 2022 to 02 August 2022** organized by UGC Human Resource Development Centre, Aligarh Muslim University, Aligarh and obtained Grade- 'A'.

Faiza A blasi
Director

[Signature]
Course Co-ordinator

[Signature]
Registrar



E-certificate No.
S. No./22-23/HR-255

University Grants Commission

Human Resource Development Centre (HRDC)

Aligarh Muslim University, Aligarh

UGC Sponsored online Refresher Course



ज्ञान-विज्ञान विमुक्तये

THIS IS TO CERTIFY THAT

Mr./Ms./Mrs./Dr. **PAPIYA ROY**, Assistant Professor, Department of Anthropology, Govt. General Degree College, Keshiary, Paschim Medinipur (WB) (Vidyasagar University, Paschim Medinipur) participated in the online **Subject Refresher Course in Human Rights (open to all)** from **20 July 2022 to 02 August 2022** organized by UGC Human Resource Development Centre, Aligarh Muslim University, Aligarh and obtained Grade- 'A'.

Faiza A blasi
Director

[Signature]
Course Co-ordinator

[Signature]
Registrar

Figure 24: Certificate of participation in the Online FIP organized by HRDC, AligarhMuslim University for Teachers between 20.07.2022 to 02.08.2022



[Signature]
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Figure 25: Certificate of participation in the Online FIP organized by HRDC, Aligarh Muslim University for Teachers between 20.07.2022 to 02.08.2022



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**List of Non – Teaching Staffs attended Professional Development
Programmes/administrative training programmes during the academic year 2018-19**

Sl.No.	Name of the Non Teaching Staff	Designation	Title of Orientation Programme/Refresher Course/Short Term Course/FDP	Dates (from-to) (DD-MM-YYYY)
1	Ujjal Kumar Choudhury	Head Clerk	In House Professional Development Programme in OPERATION AND APPLICATION OF MICROSOFT WORD: A REVISIT	11.06.2018 to 15.06.2018
2	Chandan Kumar Mandal	LDC	In House Professional Development Programme in OPERATION AND APPLICATION OF MICROSOFT WORD: A REVISIT	11.06.2018 to 15.06.2018
3	Ranjan Ghosh	Data Entry Operator	In House Professional Development Programme in OPERATION AND APPLICATION OF MICROSOFT WORD: A REVISIT	11.06.2018 to 15.06.2018
4	Nibedita Parichha Pati	Data Entry Operator	In House Professional Development Programme in OPERATION AND APPLICATION OF MICROSOFT WORD: A REVISIT	11.06.2018 to 15.06.2018
5	Khursida Khatun	Data Entry Operator	In House Professional Development Programme in OPERATION AND APPLICATION OF MICROSOFT WORD: A REVISIT	11.06.2018 to 15.06.2018
6	Joyanti Rani Mahapatra	Data Entry Operator	In House Professional Development Programme in OPERATION AND APPLICATION OF MICROSOFT WORD: A REVISIT	11.06.2018 to 15.06.2018



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Certificates of Non – Teaching Staffs attended Professional Development Programmes/administrative training programmes during the academic year 2018-19

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Memo No. Date: 15.06.2018

From : The Principal
Government General Degree College, Keshiary

To :

TO WHOM IT MAY CONCERN

It is to certify that UJJAL KUMAR CHOUDHURY, Head Clerk, Government General Degree College, Keshiary has participated in the *In House* Five Day Professional Development Programme entitled "**Operation and Application of Microsoft Word: A Revisit**" from 11.06.2018 to 15.06.2018 and has secured **B Grade**. (Grade scale: 91-100%: A+; 81-90%: A; 71-80%: B; 61-70%: C; 51-60%: D; <50%: E)






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Figure 26: Certificate of participation in the Professional Development Programme organized by GGDC, Keshiary for its non-teaching staff between 11.06.2018 and 15.06.2018




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Memo No. Date: 15.06.2018

From : The Principal
Government General Degree College, Keshiary

To :

TO WHOM IT MAY CONCERN

It is to certify that CHANDAN KUMAR MANDAL, LDC, Government General Degree College, Keshiary has participated in the *In House* Five Day Professional Development Programme entitled "**Operation and Application of Microsoft Word: A Revisit**" from 11.06.2018 to 15.06.2018 and has secured **A Grade**. (Grade scale: 91-100%: A+; 81-90%: A; 71-80%: B; 61-70%: C; 51-60: D; <50%: E)





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Figure 27: Certificate of participation in the Professional Development Programme organized by GGDC, Keshiary for its non-teaching staff between 11.06.2018 and 15.06.2018




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Memo No. Date..... 15.06.2018

From : The Principal
Government General Degree College, Keshiary

To :

TO WHOM IT MAY CONCERN

It is to certify that RANJAN GHOSH, Data Entry Operator, Government General Degree College, Keshiary has participated in the In House Five Day Professional Development Programme entitled "Operation and Application of Microsoft Word: A Revisit" from 11.06.2018 to 15.06.2018 and has secured **A Grade**. (Grade scale: 91-100%: A+; 81-90%: A; 71-80%: B; 61-70%: C; 51-60%: D; <50%: E)



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Figure 28: Certificate of participation in the Professional Development Programme organized by GGDC, Keshiary for its non-teaching staff between 11.06.2018 and 15.06.2018



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Memo No. Date... 15.06.2018

From : The Principal
Government General Degree College, Keshiary

To :

TO WHOM IT MAY CONCERN

It is to certify that RANJAN GHOSH, Data Entry Operator, Government General Degree College, Keshiary has participated in the In House Five Day Professional Development Programme entitled **"Operation and Application of Microsoft Word: A Revisit"** from 11.06.2018 to 15.06.2018 and has secured **A Grade**. (Grade scale: 91-100%: A+; 81-90%: A; 71-80%: B; 61-70%: C; 51-60%: D; <50%: E)



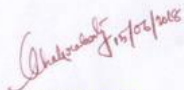

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Figure 29: Certificate of participation in the Professional Development Programme organized by GGDC, Keshiary for its non-teaching staff between 11.06.2018 and 15.06.2018




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Memo No. Date 15.06.2018

From : The Principal
Government General Degree College, Keshiary

To : **TO WHOM IT MAY CONCERN**

It is to certify that NIBEDITA PARICHHA PATI, Data Entry Operator, Government General Degree College, Keshiary has participated in the *In House* Five Day Professional Development Programme entitled **"Operation and Application of Microsoft Word: A Revisit"** from 11.06.2018 to 15.06.2018 and has secured **A Grade**. (Grade scale: 91-100%: A+; 81-90%: A; 71-80%: B; 61-70%: C; 51-60%: D; <50%: E)





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Figure 30: Certificate of participation in the Professional Development Programme organized by GGDC, Keshiary for its non-teaching staff between 11.06.2018 and 15.06.2018




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Memo No. Date 15.06.2018

From : The Principal
Government General Degree College, Keshiary

To :

TO WHOM IT MAY CONCERN

It is to certify that JOYANTI RANI MAHAPATRA, Data Entry Operator, Government General Degree College, Keshiary has participated in the *In House* Five Day Professional Development Programme entitled **"Operation and Application of Microsoft Word: A Revisit"** from 11.06.2018 to 15.06.2018 and has secured **A Grade**. (Grade scale: 91-100%: A+; 81-90%: A; 71-80%: B; 61-70%: C; 51-60%: D; <50%: E)





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Figure 31: Certificate of participation in the Professional Development Programme organized by GGDC, Keshiary for its non-teaching staff between 11.06.2018 and 15.06.2018




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List of Non-Teaching Staffs attended Orientation Programmes, Refresher Courses, Short-Term Courses, Faculty Development Programmes (FDPs), Professional Development Programmes/ Administrative Training Programmes during the academic year 2022-2023

Sl.No.	Name of the Non Teaching Staff	Designation	Title of Orientation Programme/Refresher Course/Short Term Course/FDP	Dates (from-to) (DD-MM-YYYY)
1	Sri Sujay Nandi	UDC	In House Professional Development Programme on OPERATION AND APPLICATION OF MS EXCEL IN OFFICE MANAGEMENT	08.05.2023 to 12.05.2023
2	Sri Jayanta Shaw	LDC	In House Professional Development Programme on OPERATION AND APPLICATION OF MS EXCEL IN OFFICE MANAGEMENT	08.05.2023 to 12.05.2023
3	Sri Sumit Mondal	Cashier	In House Professional Development Programme on OPERATION AND APPLICATION OF MS EXCEL IN OFFICE MANAGEMENT	08.05.2023 to 12.05.2023
4	Sri Sudipta Dey	Peon	In House Professional Development Programme on OPERATION AND APPLICATION OF MS EXCEL IN OFFICE MANAGEMENT	08.05.2023 to 12.05.2023
5	Sri. Ranjan Ghosh	Data Entry Operator	In House Professional Development Programme on OPERATION AND APPLICATION OF MS EXCEL IN OFFICE MANAGEMENT	08.05.2023 to 12.05.2023
6	Smt. Nibedita Parichha Pati	Data Entry Operator	In House Professional Development Programme on OPERATION AND APPLICATION OF MS EXCEL IN OFFICE MANAGEMENT	08.05.2023 to 12.05.2023
7	Smt. Khursida Khatun	Data Entry Operator	In House Professional Development Programme on OPERATION AND APPLICATION OF MS EXCEL IN OFFICE MANAGEMENT	08.05.2023 to 12.05.2023
8	Mr. Sushovan Kar	Librarian	Online RC in Library and Information Science	15.03.2023 to 28.03.2023



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Certificates of Non-Teaching Staffs attended Orientation Programmes, Refresher Courses, Short-Term Courses, Faculty Development Programmes (FDPs), Professional Development Programmes/ Administrative Training Programmes during the academic year 2022-2023

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Memo No. Date: 12/05/2023

From : The Principal
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To :

TO WHOM IT MAY CONCERN

It is to certify that SUJAY NANDI, UDC, Government General Degree College, Keshiary has participated in the *In House* Five Day Professional Development Programme entitled "**Operation and Application of MS Excel in Office Management**" from 08.05.2023 to 12.05.2023 and has secured **C Grade**. (Grade scale: 91-100%: A+; 81-90%: A; 71-80%: B; 61-70%: C; 51-60%: D; <50%: E)



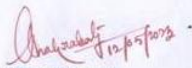

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Figure 32: Certificate of participation in the Professional Development Programme organized by GGDC, Keshiary for its non-teaching staff between 08.05.2023 and 12.05.2023




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Memo No.....

Date..... 12/5/2023

From : The Principal
Government General Degree College, Keshiary

To :

TO WHOM IT MAY CONCERN

It is to certify that JAYANTA SHAW, LDC, Government General Degree College, Keshiary has participated in the *In House* Five Day Professional Development Programme entitled "**Operation and Application of MS Excel in Office Management**" from 08.05.2023 to 12.05.2023 and has secured **A Grade**. (Grade scale: 91-100%: A+; 81-90%: A; 71-80%: B; 61-70%: C; 51-60: D; <50%: E)



[Signature]
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Govt. Gen. Degree College
Keshiary

Figure 33: Certificate of participation in the Professional Development Programme organized by GGDC, Keshiary for its non-teaching staff between 08.05.2023 and 12.05.2023



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Memo No.

Date. 12/5/2023

From : The Principal
Government General Degree College, Keshiary

To :

TO WHOM IT MAY CONCERN

It is to certify that SUMIT MONDAL, Cashier, Government General Degree College, Keshiary has participated in the *In House* Five Day Professional Development Programme entitled "**Operation and Application of MS Excel in Office Management**" from 08.05.2023 to 12.05.2023 and has secured **A Grade**. (Grade scale: 91-100%: A+; 81-90%: A; 71-80%: B; 61-70%: C; 51-60%: D; <50%: E)



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Figure 34: Certificate of participation in the Professional Development Programme organized by GGDC, Keshiary for its non-teaching staff between 08.05.2023 and 12.05.2023



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Memo No. Date: 12/5/2023

From : The Principal
Government General Degree College, Keshiary

To : **TO WHOM IT MAY CONCERN**

It is to certify that SUDIPTA DEY, Peon, Government General Degree College, Keshiary has participated in the *In House* Five Day Professional Development Programme entitled **"Operation and Application of MS Excel in Office Management"** from 08.05.2023 to 12.05.2023 and has secured **A Grade**. (Grade scale: 91-100%: A+; 81-90%: A; 71-80%: B; 61-70%: C; 51-60%: D; <50%: E)






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Figure 35: Certificate of participation in the Professional Development Programme organized by GGDC, Keshiary for its non-teaching staff between 08.05.2023 and 12.05.2023




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Dist- Paschim Medinipur : PIN-721135

Memo No.

Date 12/5/2023

From : The Principal
Government General Degree College, Keshiary

To : **TO WHOM IT MAY CONCERN**

It is to certify that KHURSIDA KHATUN, Data Entry Operator, Government General Degree College, Keshiary has participated in the *In House* Five Day Professional Development Programme entitled **"Operation and Application of MS Excel in Office Management"** from 08.05.2023 to 12.05.2023 and has secured **A Grade**. (Grade scale: 91-100%: A+; 81-90%: A; 71-80%: B; 61-70%: C; 51-60%: D; <50%: E)



[Signature]
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Figure 36: Certificate of participation in the Professional Development Programme organized by GGDC, Keshiary for its non-teaching staff between 08.05.2023 and 12.05.2023



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Dist- Paschim Medinipur : PIN-721135

Memo No. Date: 12/5/2023

From : The Principal
Government General Degree College, Keshiary

To : **TO WHOM IT MAY CONCERN**

It is to certify that NIBEDITA PARICHHA PATI, Data Entry Operator, Government General Degree College, Keshiary has participated in the *In House* Five Day Professional Development Programme entitled **"Operation and Application of MS Excel in Office Management"** from 08.05.2023 to 12.05.2023 and has secured **A Grade**. (Grade scale: 91-100%: A+; 81-90%: A; 71-80%: B; 61-70%: C; 51-60%: D; <50%: E)



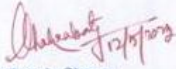

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Figure 37: Certificate of participation in the Professional Development Programme organized by GGDC, Keshiary for its non-teaching staff between 08.05.2023 and 12.05.2023




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Memo No.....

Date..... 12/5/2023

From : The Principal
Government General Degree College, Keshiary

TO WHOM IT MAY CONCERN

To :

It is to certify that NIBEDITA PARICHHA PATI, Data Entry Operator, Government General Degree College, Keshiary has participated in the *In House* Five Day Professional Development Programme entitled "**Operation and Application of MS Excel in Office Management**" from 08.05.2023 to 12.05.2023 and has secured **A Grade**. (Grade scale: 91-100%: A+; 81-90%: A; 71-80%: B; 61-70%: C; 51-60: D; <50%: E)



[Signature]
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Govt. Gen. Degree College
Keshiary

Figure 38: Certificate of participation in the Professional Development Programme organized by GGDC, Keshiary for its non-teaching staff between 08.05.2023 and 12.05.2023



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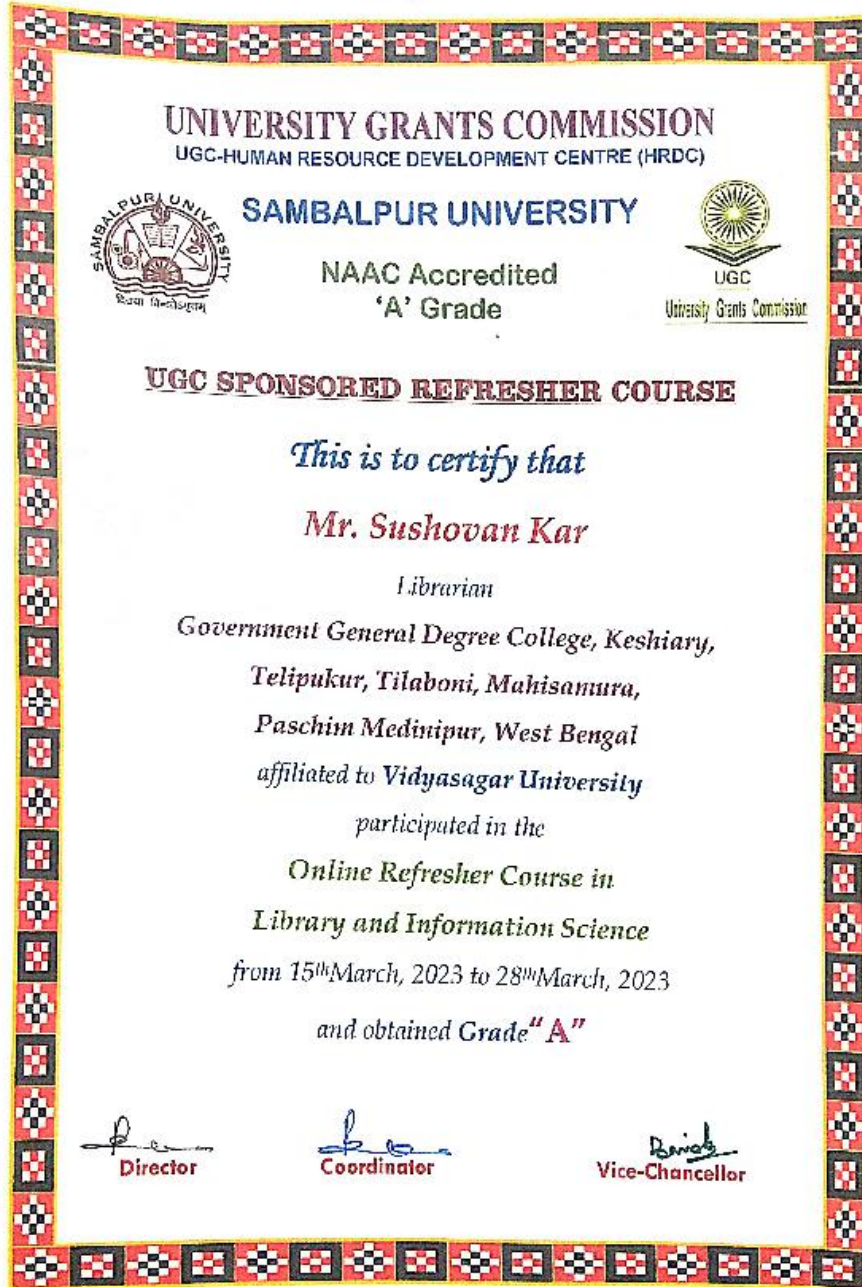


Figure 39: Certificate of participation in Refresher Course organized by HRDC, Sambalpur University between 15.03.2023 and 28.03.2023



Shelabarty
Officer-in-Charge
Govt. Gen. Degree College
Keshiary